BUCKLAND FILLEIGH PARISH COUNCIL

Meeting Minutes

Community Day Centre, West Heanton and Zoom.

Thursday 12th May 2022, 7.50pm

Present, Cllr Pett (Chair) Cllr Bond (Vice Chair) Cllr Nethacott, Cllr Salter, Cllr Balsdon, County Cllr Saywell, PCSO Baker, Selina Woollacott (Clerk)

1. Apologies, District Cllr Wiseman.

2. Declarations of interest

2.1) Councillors are reminded of the need to keep their Register of Members' Interests forms up to date. None.

2.2) To declare interests in matters on the agenda. None.

3. Open Session for members of the public to speak. No members of the public present.

3.1) Discussion of matters raised by members of the public. None.

4. Reports

4.1) Report from County Councillor Saywell. New 5 million Household Support Fund. The Council will work with Citizens Advice to identify people who would benefit from funds from the Support Fund. Mainly Pensioners and families with young children. DCC will be providing vouchers for the School holidays to the families who are eligible for free school meals. New Highways officers Mark James who I will be meeting with soon. The A386 (Torrington) will be fully open next week after the landslide. Many at DCC have returned to the office with a mix of face to face meetings and online meetings. Online meetings are a great benefit for a short meeting when people are all in different locations. Longer or more in depth meetings I still prefer face to face for these.

4.2) Report from District Councillor Wiseman. No report.

4.3) Report from PCSO Baker. Annual and bi monthly reports sent to the Clerk. For the annual report 2020/21 and 2021/22 all Incidents reported are down on the previous year, Crimes recorded are also down on previous year, which is very good as a lot of areas have had an increase due to the previous year having lockdowns. For the bi-monthy reports no crimes recorded for 01/03/2022 - 30/04/2022 1 Public Safety incident recorded during 01/03/202 -30/04/2022. Torrington Station is currently short a police officer and no sargent, short on PCSO as well.Getting cover from Bideford,and Holsworthy. Local areas have had an increase in outbuilding and sheds being broken into. Cllr Balsdon asked for more information on the crimes and incidents as the reports sent through dont give details. PCSO sent a breakdown to Shebbear Parish Council with a bit more info on it as to what each category means.Clerk to send out to all Buckland Filleigh Parish Councillors.

Cllr Saywell and PCSO Baker leave to attend another meeting. .

5. Approve Minutes of the Parish Council Meeting held on 10th March 2022. The minutes were sent out to all Councillors prior to the meeting. All Councillors agree the minutes are correct. Cllr Pett signed the minutes.

6. Urgent matters raised by the Chairperson which are not included in the agenda. Cllr Bond had a matter to raise. The defibrillator at West Heanton Nursing Home which is located on the driveway wall is accessible for anyone to use. The defibrillator was used recently. The Pads and Battery now need to be replaced and as the cabinet has worn out, the cabinet needs replacing as well. Cllr Bond would like to ask if the Parish Council would grant funds towards the items which need replacing on the defibrillator. The Councillors discussed the fact the defibrillator is there for anyone to use and is on the national database. The cabinet is £495 Cllr Salter proposed granting half the cost of the cabinet, which is £247.50, second by, Cllr Nethacott, all Councillors agreed.

Cllr Bond asked if the Parish Council would like to provide defibrillator and CPR training to the residents of the parish. The Parish Council decided to grant £160 towards one evening training course, as long as enough

interest, minimum of 6 people. Needs to be well advertised. Cllr Bond and the Clerk to make sure it is advertised well. Proposed by Cllr Nethacott and Second by Cllr Salter. All Councillors agreed.

7. Finance

7.1) Bank Account Balance and update on accounts. On the 25th April the account balance was £12,564.83 the Parish Precept has been paid in. Which was £1,568.50. The account is holding £1,000 for the bench and £262.20 P3 money to use on the Footpaths. All chq written have been cleared from the account. Leaving £11,302.63 usable balance.

7.2) Chq £57.39 DALC Annual Membership.

7.3) Chq £340 TDC Clerk Salary and payroll fee.

7.4) Chq £20 Village Hall Hire

7.2,7.3 and 7.4 agreed by Councillors, chqs written and signed.

7.5) Insurance. The renewal has not been received yet, Clerk to remove the Salt Spreader as it is no longer usable.

8. End of year accounts and complete and sign AGAR form. Clerk went through the form and Cllr Pett (chair) and Clerk signed the relevant pages. All Councillors agreed with the information on the form.

9. Review the budget. At the beginning of the meeting Clerk gave all Coucnillors a copy of the budget with the actual figures updated for 2021/2022. No changes at this time to the budget column for 2022/2023. No questions from Councillors.

10. Funding for Ukraine families, support groups. At the last meeting Councillors asked the Clerk to look into what a Parish Council can grant funds to in a way to help the people of Ukraine. Clerk contacted the DALC and was advised that the Parish Council can grant funds to a local charity, or organisation. Clerk researched local charities and organisations that are supporting Ukraine families. The Holsworthy Area Refugee Support Group is a good Facebook based group who have organised fundraising events, however are not a registered charity. Torrington Rotary Club is supporting the people of Ukraine in Ukraine and the refugees here, the organisation is a registered Charity and part of the worldwide rotary. Cllr Balsdon proposed granting £500 to the Torrington Rotary Club to support Ukraine people. Second, by Cllr Nethacott. All Councillors agreed. Chq written and signed.

11 Update on installing the bench on the road between the Glebe and Parson Cottage. Clerk submitted the forms before the March meeting, the process takes 28 days by the 26th April when the Clerk not heard anything from Highways contacted Highways officers who said he had approved the application before the 14th April. The Clerk had not received any formal paperwork saying the application has been approved then received an email saying the assessment for a license for a seat would be completed by 24/05/2022. I will not arrange for the work to be completed or order the bench until I have it in writing from highways that the Parish Council has permission to install a bench.

12. Queen's Platinum Jubilee.

12.1) Beacon. The site originally proposed for a beacon is no longer available the Councillors decided not to look for another site and to not do a beacon.

12.2) Update on event, memorabilia, Church bench. The Clerk has received a number of requests for grant funds for the Jubilee.

Shebbear Community School have asked for funds towards the cost of the Children making a Jubilee pottery item with Tarka Pottery, Total cost £600 the SSSG are providing £200 towards the cost.Parents will be asked for a contribution. If the Parish Council can provide funds that would be a great help. Parish Councillors agreed that with so many requests for Jubilee grant funds they are unable to grant funds to Shebbear Community School for this project.

B Deane requested funds to provide a gift to each household and each child in the Parish. 55 keyrings as the household gift £217.25 plus postage, and Coasters for the children £119 plus postage. Total of £336.25 plus postage. The Councillors agreed to grant £225 towards a gift for each household. Chq written and signed.

Village Hall Committee and St Mary Church Picnic event. Asked at a previous meeting for funds towards wine and something bubbly for a toast.The Parish Council had decided £200 before.

St Mary Church asked for a grant towards wildflower seeds for each family in the parish and regular supporters of the church. £80.45 and funds towards the a bench the cost of the bench including engraving and delivery £480.00.
The Parish Councilors discussed the above request from the Village Hall Committee and Church for a lengthy time. In the end all Councillors agreed to Grant £300 jointly to the Village Hall Committee and Church.Leaving it to the two committees to work out if they want to use it all for the event or part of it for the event and part towards a bench or seeds or see what funds are needed for the event and then use the remaining in a way to mark the date. The Parish Council are leaving it to the two committees to decide how to spend the £300. .

13. Planning.

13.1) Review of Planning Applications in Buckland Filleigh and adjoining parishes.

1/0424/2022/AGMB Prior notification for the change of use of agricultural building to 1 no. dwellinghouse and associated building operations under Class Q. Barn At Ashburton House, Sheepwash. Respond by the 15th May 2022. Clerk showed Councillors the planning and all had already seen it. The Parish Council had No Objection to the planning application. Clerk to respond with No Objection.

1/0331/2022/FUL Replacement and upgrade of old (unsafe) sawmill following storm damage. Buckland House, Buckland Filleigh, Beaworthy. Respond by the 3rd June 2022. Councillors looked through all the planning documents as the proposed building is different to the existing building. The Parish Council agreed to be in favor of this planning application. Due to it being a local source of employment, the building needs updating to be safe. Clerk to respond in favor or in support of this application.

13.2) Planning granted permission.
1/0082/2022/FUL Extension of and change of use of existing woodland shed to form 1no. holiday let, Highmoor Plantation Lodge, Shebbear. Application was granted permission.

14. Footpaths and Roads
14.1) Dipper mill. Cllr Saywell, Cllr Quance from Shebbear Parish Council and myself as CLerk for Shebbear and Buckland Filleigh were invited to a Team meeting with Simon Philips from Highways. Shebbear Parish Council measures the erosion in March and October each year. SPC is measuring from a number of points. Highways are measuring from one point which has not changed. However that is because the erosion area has moved nearer to the bridge. Google Street view from 2009 and 2021 show how much has eroded. At one of the points nearly 2 meters has eroded since October 2021. Highway have been in contact with the landowner, the landower has been in contact with the Environment agency. To put something in place to slow the erosion now would be about £50,000. The issue is now on the radar for Highways and the Environment Agency.
14.2) New highway officer, update on roads and drains. New Highways officer Mark James, Russell Hookway has moved on. Mark was a PCSO based at Holsworthy and covered Sheepwash so is known to the Clerk. I keep logging potholes and road surface issues. Sometimes they get removed from the system as not classed as potholes. Galmington road and the Furze to Sedgwell Cross road as well as Horseshoe bridge to Heanton are Three roads i am checking often.I need to follow up on the West Lodge drain.

15. Correspondence email to Councillors prior to the meeting.
Update on Archives.
The remaining folders in the filing cabinet at the Village Hall will be sorted later this year. All planning archives have gone to the North Devon Record Office.

16. Matters for inclusion in the next meeting.
The next meeting will be held on 7th Thursday July 2022

Meeting Closed 9.35pm

Selina Woollacott, Buckland Filleigh Parish Clerk.
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