BUCKLAND FILLEIGH PARISH COUNCIL

Annual Parish Council Meeting Minutes

West Heanton Day Centre and Zoom

Thursday 12th May 2022, 7.40pm

Present, Cllr Pett (Chair) Cllr Bond (Vice Chair) Cllr Nethacott, Cllr Salter, County Cllr Saywell, Selina Woollacott (Clerk)

1. Apologies, District Cllr Wiseman, Cllr Balsdon, PSCO Baker.

2. Election of Officers. Cllr Pett handed over to the Clerk to ask for a proposal for a Chairperson. Cllr Nethacott proposed Cllr Pett to be Chairperson, Cllr Bond second, no other proposals. All Councillors agreed and Cllr Pett is happy to continue in the role of Chair for another year.
Clerk handed back to Cllr Pett to Chair the rest of the meeting. Cllr Pett asked for a proposal for a Vice Chair, Cllr Nethacott proposed Cllr Bond and this was second by Cllr Salter, all Councillors agreed and Cllr Bond is happy to continue in the role of Vice Chair for another year.
Cllr Pett and Cllr Bond signed their Declaration of Acceptance of Office forms.

3. Appointment of Responsible Financial Officer. The Clerk is the current responsible Financial Officer, Cllr Pett proposed the Clerk continues in this role, second by Cllr Nethacott. All Councillors agreed,Clerk is happy to continue.

4. Financial Report for the year ended 31 March 2022. Clerk handed out at the beginning of the evening reports of the End of Year incomes and experiture, On the first sheet you will see the starting and finishing balance for years 2020/21 and 2021/22

The Parish Council received more funds in the year 2020/21 due to £1,000 being left to the Parish Council. The £1,000 is still waiting to be spent on a bench which is likely to happen this summer, more info in the Parish Council Meeting. Payments out in 2020/21 were higher than 2021/22 due to a lot of work being completed on footpaths fixing the steps and new gates. Also, in 2020/21 the Parish Council brought a new laptop. The year 2021/22 had less spending, work was completed on the bridge on the footpath which ended up costing less than the amount of P3 money applied for meaning the Parish Council has £262.20 of P3 funds to use in the new financial year. There were no unusual or large projects in the year 2021/22.

The amount of VAT I will be reclaiming is £103.30.

The second sheet lists all the incomes, Percept, P3 and VAT reclaim.

Third Sheet lists all the payments out.

Forth Sheet is the Budget which we will look at in the Parish Council meeting.

For the year ahead the £1,000 plus a bit extra from the Parish Council balances will be spent on the bench, funds will be granted for the Jubilee. NMW has increased and a Clerk Salary review will take place in July. P3 work will include a new footpath finger sign and maybe work on a dog stile. No question on the report.

PSCO Baker and Cllr Balsdon arrive.

5. District and County Councillors reports for 2021/2022. No District Councillors report.

County Councillors report, Has been a busy year starting with being re-elected as your County Councillor. It is a role I enjoy and am very privileged to do.Shortly after the election I was offered the role of Cabinet Member for Organisational Development, Workforce & Digital Transformation. There are still many advantages of online meetings however face to face meetings are still needed. For the last 2 years each report I have written for Parish Council meetings has a section on Covid i will not go into details on Covid for this report. It has been over 12 months now since the drain in the dip was fixed and in the 12 months only one incident of flooding due to leaves and debris build up. In the last few months the road has been patched to stop the puddle of water forming and to level other areas. Cllr Pett thanked Cllr Saywell for all the work he does as a County Councillors for our Parish and others.

Selina Woollacott, Buckland Filleigh Parish Clerk
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