BUCKLAND FILLEIGH PARISH COUNCIL

Meeting Minutes

Buckland Filleigh Village Hall

Thursday 9th September, 7.30pm

Present, Cllr Pett (Chair) Cllr Balsdon,Cllr Nethacott, Cllr Salter,
County Councillor Saywell,Selina Woollacott (Clerk)

1. Apologies, Cllr Bond will be late.

2. Declarations of interest
2.1) Councillors are reminded of the need to keep their Register of Members' Interests forms up to date.
2.2) To declare interests in matters on the agenda. None.

3. Open Session for members of the public to speak.
3.1) Discussion of matters raised by members of the public. No members of the public present.

4. Reports
4.1) Report from County Councillor, Covid cases have increased and Devon is one of the areas on the enhanced response area list. This means additional support to reduce case rates. Likely to be more community testing units and pop up vaccine centres. Broadmasters is linked to the increase in cases in the lower age groups. Hospital admissions for Covid in this area are still low, in the past week 17 cases in North Devon District Hospital. One in HDU. The uptake for the vaccine is high in Devon currently available for 16 year olds and up. Likely to be offered to over 12 year old shortly. Covid has increased the demand on health and social care.
Just approved a £3.4 million package to recruit and retain high quality social workers to help and support Devon's most vulnerable children. Adult social care is being reviewed.
Devon has put in a bid for the Devolution deal from the government.The bid is to increase the supply of social housing and affordable homes, create local funding to improve skills and training to increase business productivity. Funding for education.
Highways, Cllr Saywell explained that he has made enquiries to Highways about the erosion at Dipper Mill Shebbear and the fact the river is getting close to the road. As Shebbear Parish is not in his division he can enquire but needs to be mindful not to get involved with an issue which is not in his division. Cllr Saywell will update the Clerk when he has heard back from the HIghway Asset Manager.
No Question for Cllr Saywell.

Cllr Saywell leaves to attend another meeting.

Cllr Bond joined the meeting part way through Cllr Saywell report.

4.2) Report from Councillor Wiseman, No report.

4.3) Report from PCSO Baker. No report.

5. Approve Minutes of the Parish Council Meeting held on the 8th July 2021. All Parish Councillors received a copy of the minutes via email. All Councillors agreed the minutes are correct. Cllr Pett signed the minutes.

6. Urgent matters raised by the Chairperson which are not included in the agenda. No matters raised by the Chair. Cllr Balsdon asked to raise the matter of the water leak at Buckland House which is causing water to puddle on the road. Cllr Pett said this issue is on the agenda (12.3) however is happy to continue the discussion now. Clerk enquired to the owners of Buckland House about the amount of water flowing down their drive onto the road. There is a water leak in the mains water pipe, SWW side of the metre. SWW should be dealing with the leak week commencing 6th September. Cllr Balsdon suggested that the Parish Council write a letter to SWW asking that the leak be fixed before the weather turns cold as water will freeze and not thaw very quickly on that stretch of road.Also to send the letter to Highways asking that once the leak has been fixed if

the road surface can be amended so that water doesn't pool and freeze. All Councillors agreed. Clerk to write and send letters.

7. Finance

7.1) Bank Account Balance, at the 3rd September 2021 the account balance was £11,452.03. Two unpresented chqs totaling to £65 and £1,000 of the amount is set aside for the bench. £500 is P3 funding. One payment in VAT reclaim of £412.91

7.2) Chq for the Clerk for the gift of Flower brought for Mrs Kirby for checking the end of year accounts. Chairman's allowance used. Total cost £20.24, ex vat £16.87. All Councillors agreed. Chq for Clerk signed.

7.3) Chq for the repairs to the bridge on the Glebe to Chalhanger footpath. The bridge has been fixed and the stile has been altered. The total cost £456, ex vat £380. All Councillors agreed. Chq signed. P3 funding used.

8. Bench on the road between the Glebe and Parson Cottage. Review quotes and pick a bench. Clerk and Cllr Pett met at the site and decided on the size of the concrete slab to which the bench will be fixs to. Clerk contacted 8 contractors for a quote. Due to the bench being sited next to a road the contractor who completes the work needs to have a Street works licences. One of the contractors did not have a licence. Out of 7 contractors the clerk received 3 quotes, from Atlantic Highway Groundworks ltd, Dave Hockin Plant Hire and Groundworks and R J Brooks. The Parish Councillors discussed the quotes and all agreed to ask Dave Hockin to complete the work. The quote is £860 +vat. Clerk to contact Dave Hockin.

The Clerk had found 4 benches that fit the style that the Parish Councillors liked at a previous meeting. One was ruled out due to high delivery cost. The Parish Councillors all agreed on the bench from NBB recycled Furniture which is £300 ex vat and free delivery. Clerk to order the bench. The total will be more than the £1,000 set aside for the project which was bequeathed to the Parish Council. All Parish Councillors are agreeable to spending the extra money on this project.

9. Emergency leaflet. Clerk has created an emergency leaflet which includes information on What 3 Words, Defibrillator locations and how to use, Emergency kit, Devon and Cornwall Alert, On the Road, Grit Bin location, useful telephone numbers, Emergency quick reference sheet. Councillors checked through a draft of the leaflet and asked for items to be added/ amended. Once addition and amendments completed all Councillors are happy with the leaflet. The Clerk asked if the Parish Council was planning to post or hand deliver the leaflets and the Clerk had worked out costs. The leaflets will need to be printed on thicker paper and ink will be to be purchased, costing about £17. If posting envelopes cost about £8 and stamps £47.52. Cllr Balsdon has suggested he is able to deliver when he is selling poppies. This is normally at the end of October. Clerk and Cllr Balsdon to communicate prior to the end of October to check if Cllr Balsdon is able to deliver. If not then the leaflets will be posted. All Councillors agreed.

10. Where to hold future meetings. At a previous meeting Cllr Bond has suggested holding Parish Council meetings at the Community Day Centre located next to West Heanton Nursing Home. A meeting was held here when the Village Hall was closed and the Centre has Wifi and the technology for the Parish Council to hold hybrid meetings which is what the County Councillors and District Councillors would like so that they can remotely attend the meeting. Meaning they can attend more than one meeting an evening as multiple Parish Council meetings take place on the same evening. The Community Day Centre is registered as a stand alone entity meaning it is not under the entity of the Nursing Home.The Parish Council has filing cabinets in the upstairs room of the village hall. It was suggested that the Parish Council continue to pay a fee to the hall for the storing of the filing cabinets. All Councillors agreed to hold future meetings at the Community Day Centre and to pay the same amount for hall hire to the village for storing the filing cabinets. Clerk to inform the Village Hall committee.

11. Review of Planning Applications in Buckland Filleigh and adjoining parishes,

11.1) Application withdrawn, 1/0236/2021/FUL Change of use of land and siting of cabin for holiday use, Land Adjacent Parsons Cottage, Buckland Filleigh. Parish Council had commented on this planning application this was to inform the council the application has been withdrawn.

12. Footpaths and Roads

12.1) Update on Dipper Mill, Shebbear. Erosion of the road. Cllr Saywell is enquiring about this issue please see his report.It has been suggested that one of Buckland Filleigh Parish Councillors attend a Shebbear Parish Council meeting to voice Buckland Filleigh PC concerns on the erosion and the threat to the road.Plus to ask Shebbear Parish Council to address the issue and form a plan of action. Cllr Pett said he would be interested in attending the October meeting as is unable to attend the September meeting.

12.2) Shebbear Parish Council request for a contribution towards the annual maintenance of the flood watch system at Dipper Mill. The flood watch system at Dipper Mill cost in the reign of £200 to maintain each year. Shebbear Parish Council is aware that it is not just the parishioners of Shebbear who access the information on the website. Shebbear Parish Council are asking adjoining parishes who use the website to access flooding information for a contribution towards the annual maintenance. The Parish Council have decided to not contribute towards the annual maintenance. All Councillors agreed.

12.3) Water pooling on the road, horseshoe bridge side of Buckland House. Discussed above in item 6.

13. Correspondence email to councillors prior to the meeting.
Updates from DCC and Devon Covid Vaccine updates.

14. Matters for inclusion in the next meeting. Update on Bench insulation, update on emergency leaflet delivery, Water leak at Buckland House , Dipper MIll.

Meeting closed at 8.45pm.

Selina Woollacott, Buckland Filleigh Parish Clerk.
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