BUCKLAND FILLEIGH PARISH COUNCIL

Meeting Minutes

Buckland Filleigh Village Hall

Thursday 9th May 2019, 8pm

Present - Adrian Pett (Chair) Tom Bond (vic Chair) Dave Bolsdon, Alistair Nethacott John Salter, Selina Woollacott (Clerk)

1. Apologies - Councillor Andrew Saywell and PCSO Melissa Baker

2. Declarations of interest - None

3. Open Session for members of the public to speak - None

4. Minutes of meetings held on 14th March 2019 and matters arising - Adrian Pett read and signed the minutes.

5. Matters raised at the last meeting for inclusion in the agenda.

5.1 Memorial bench in church yard. - Sheila Deane (ChurchWarden) has replied on behalf of the Church asking that the bench be put on concrete slabs. Incase the bench needs to be move in the future the slabs can be moved as well. Dave Balsdon has agreed to lay some concrete slabs for the bench in the church yard.

5.2 Village Hall and Parish Notice boards. - After the last Parish Council meeting in March, Selina emailed the Village Hall Committee to inform them that the Parish Council would be replacing the Notice Boards which are on the Village Hall wall. As they are getting old and are starting to rot. The Village Hall Committee replied that they did not want new notice boards as in their opinion the notice boards did not need replacing and they did not want aluminum notice boards as aluminum is not in keeping with the 90 year old building. A few weeks after this Selina went to put up notices about the upcoming election and the bottom part of the left hand notice board fell off. Selina took a photo and contacted Adrian Pett as the chair for advice. As the notice board had broken due to rot, and this was making it hard for Selina to carry out her role as Parish Clerk. Part of her role being to display important notices from

the Parish council, TDC and DCC for the public to see. Selina should contract the Village Hall Committee via email and explain that the Notice boards will be replaced and that the Parish Council are open to suggestions on the colour. Selina then dealt with Ed Herridge who is the Village Hall committee vice Chair. The colour black was agreed and it was agreed that the Village Hall would have a key for each notice board, that Selina would have a key for each notice board and a key would be left in the notice board or on a hook near the notice boards. The notice boards have been ordered and once the contractor contacts selina with a date to fit, selina will inform Ed.

6. Finance

6.1. Bank Account Balance, - As of 30.04.2019 the balance is £12,148.56 as the first part of the parish precept has been paid which was £1,375.50. Adrian Pett did inform the council that the council does not need to keep such a healthy balance.

6.2. Chq for Village Hall Hire - £30 for Nov 2018, Jan 2019 and March 2019 meetings

6.3 Chq for Hard Drive - Selina as purchased a USB drive to store Parish Council documents on. £12.67

6.4 Chq for DALC membership. - It is time to renew the DALC membership, Selina and Adrian have contacted the DALC a few times over the past year and they have been very helpful plus they were great when the GDPR law came in. £60.87

6.5. Chq for Insurance. - Parish Council insurance covers Office contents, Business Interruption, Public Liability, Employers Liability, Personal Accident, Fidelity Guarantee, Libel and Slander, money, Legal Expenses. Hirers Liability. Same amount as last year £227.47

6.6. Chq for TDC Payroll services - Parish Salary recharge and Payroll service £280.00

All amounts agreed by Parish Council Chqs signed and Clerk to send off.

6.7 Village Hall request for a Grant for ramp. - After the last meeting in March , Selina emailed the Village Hall Committee with a few questions that the Parish Council had about the ramp, so that the Parish Council could make a decision on how much to Grant. The total cost of the ramp is £1,549. The Parish Council asked for a copy of the quote, where the ramp would start and finish, if the work will meet with building regulations, when the work is going to be carried out, and how much the Village hall needs to pay for the work. The Village Hall Committee replied back to Selina by email. The Village hall Committee decline the request to provide a copy of the

quote. As they felt it would be a conflict of interest as the majority of the Parish Councillors are involved directly in the construction industry. They did explain where the ramp would go, and that the work would met building regulations as far as it is possible in a 90 year old building. The Work would take place April or May. The Village hall committee would not give an amount that they would need. But they would like the full amount, they are leaving it to the Parish council discretion of how much. The ramp has been built and the Parish Councillors feel it is a good idea and will benefit hall users with mobility problems. As the total cost of the ramp is more than what the Parish Council would normally Grant. The Parish Council are considering Granting the full amount but as Parish Council money is public money, the Council needs a paper trail to show how the money was spent. Selina to email Village Hall Committee asking for a copy of the invoice, receipt or bank statement. As none of the Councillor were asked to quote for the work there is no conflict of interest.

7. Administration

7.1. Police matters- PCSO Report - PSCO Melissa Baker sent an Annual report,

Incident Record 2018/2019 1 Anti Social Behaviour, 4 Public Safety, 3 Transport,
2017/2018 0 Anti Social Behaviour, 4 Public Safety, 2 Transport,

Crimes Record 2018/19 1 Violence with Injury, 1 other Sexual Offences, 2 Theft
2017/18 0 Violence with Injury, 0 other Sexual Offences, 2 Theft.

7.2 Torrington Area Advisory Group, - No Report as Tom Bond was unable to attend the meeting. Nothing of interest to Buckland Filleigh on the minutes.

7.3 Report from Councillor A Saywell. - Councillor Saywell unable to attend meeting due to other meeting commitments. Andrew sent the report below which was read out by Selina (clerk)

Cllr Andrew Saywell Report to Buckland Filleigh Parish Council

First, can I congratulate Richard Wiseman and David Hurley on their election to the District Council…. I look forward to working with them, as I have done for the last two years.

Main issues ……..County now likely to come in on Budget for 2018 / 19 even though Children's services will have overspent by some £11-12millions…….. Other departments have underspent, the payment of some work that has been done has been rescheduled as Capital spend instead of Revenue…… And we have had a relatively mild winter…….

Looking ahead for this financial year… There will be nearly £1.4m spent on Highways in Torrington Rural this financial year – 300K more than last year…… this funding

covers recent patching work done near Hembury Gate…. and funding for ongoing studies on what to do with the Dip.

No update on the Dip other than the Council are still looking at the options reported on previously… I will though discuss this again with Joe Deasy when I discuss the other Highways developments with him….

Which is….. Torrington Rural will be part of a pilot for identifying future highways works…. Our Neighbourhood Highways Officer, Darryl Jagger will be seconded to Asset Management…… still waiting for more details….. Pleased though that this area has been selected for a pilot instead of East or South Devon!

Meanwhile County Wide, DCC are making plans to look after the Old, Young and Vulnerable within the County whatever happens……. Devon is a big County…….With about 800,000 residents……. it is worth remembering…….

There are over 105,000 young people in the 360+ Devon schools …….. Over 22,000 of these young people have some sort of School transport…….

Nearly 9,000 of these young people are being supported in some way by DCC staff …….. This must and will continue…….

Our Adult Services department are looking after over 19,000 Adults ……. Again DCC are planning to continue support these people ……..Over the last 12 months over 24,000 clients have received either an Assessment or Service within the Adult care service……..……..

Our Trading Standards and emergency teams have been strengthened…… We are expecting to be asked to support other organisations in the short to medium term ……..

Again apologies that I can't be with you…. but any issues, just ring – 07886 446560 – or email me…. You don't have to wait until the next Parish Council meeting if you need to see me.

8. Review of Planning Applications in Buckland Filleigh and adjoining parishes
None

9. Footpaths and Roads

9.1 Buckland House Dip - As noted in Councillor Saywell report no update on the Dip Parish Clerk has no update either. Please can Councillors, and public inform Parish Clerk when the Dip is flooded so that the Parish Clerk can log the flood with highways.

10. Correspondences

10.1. Invite to Little Bears Pre School open morning. - Little Bears Pre School is thankful to Buckland Filleigh Parish Council's support over the past few years with Grants. Little Bears would like to invite the Parish councillors and public to an open day at the Pre School on Tuesday 11th June 9.15am - 2.30pm to see the work which has been completed on the outside play area. Free Tea, Coffee and Cake.

11. Matters for inclusion in the next Agenda - None

Meeting Finished at 8.30pm

Selina Woollacott, Buckland Filleigh Parish Clerk
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