BUCKLAND FILLEIGH PARISH COUNCIL

Minutes of Meeting

Buckland Filleigh Village Hall

Thursday 21st September 2017 7:30pm

Present: A. Pett (Chairman), T.G.Bond (Vice Chairman), J Salter, A Nethacott,
A Saywell (Devon County Councillor for Torrington Rural), S Woollacott (Clerk)

1. Apologies: D. Balsdon. Melissa Baker PCSO.

2. Declarations of interest: None.

3. Open Session for members of the public to speak: None.

4. Minutes of meeting held on 13th July 2017
The minutes for the above meeting were amended as they did not include Andrew Saywell Apologise for not being able to attend. Minutes were approved by the meeting and signed by the Chairman.

5. Matters raised at the last meeting for inclusion in the agenda
5.1 Update on the Dip by Buckland House. -
Clerk read out email from Darryl Jagger,Neighbourhood Highway Officer.It is currently in the design stage.
A few months ago I showed an Asset Officer the problem and it is now being designed by our Engineering Design Group who usually deal with bigger projects like bridges and retaining walls as doing any work in the dip will be quite complex. I doubt if they are involved that any physical works would be completed in this financial year. So really it's not much further forward from my last email unfortunately but a detailed design and costing are being carried out at the moment.
Councillors explained the ongoing issue to A Saywell. A Saywell will speak to Simon Phillips on behalf of Buckland Filleigh Parish Council as the road is a main access road.

5.2 Checking Footpaths - Parish Councillors to check the footpaths within the parish to see how many gates need updating to gates which have a separate pedestrian gate within the large gate. Once Parish Council knows how many gates there are cost of replacing them can be calculated.
Paths to be checked before next meeting. Clerk to email out reminder.
T Bond to check pathes 3,4
J Salter to check path 6
A Nethacott to check paths 1,5
D Balsdon to check path 2
May need concrete hanging posts this to be discussed at next meeting once all paths have been checked.

6. Finance
6.1 Bank Account Balance As of the 24.07.17 - £9,984.19.
Buckland Filleigh Village Hall send their thanks for the Grant of £250 which has been used to update the prepaid electric meters.
Little Bears Pre School, Shebbear send thanks for their Grant of £150 which has been used to buy 4 childrens tablets.

6.2. Change of Address on the Bank Account.- Form completed and Signed. Clerk to send to Natwest.

6.3 DALC Subscription Payment - Clerk explained as a member of the DALC the Parish Council gets monthly newsletters which detail new legislation or developments that affect local councils. Training courses for Clerks and Councillors. Access to support and advice. The Amount is £58.54. Cheque signed and Clerk to send to DALC

7. Administration
7.1 Police Matters - PSCO Report - Report read out by Clerk. 0 crimes. 1 Log of suspect vehicle entering yard and asking for batteries.

7.2 Torrington Area Advisory Group - T Bond and A Saywell attended meeting on 14th Sept. A Saywell explained that Devon and Cornwall Police are looking to merge with Dorset.
A group has been formed to look into Broadband in rural areas. A Saywell is part of this group.
Parish Clerks were voicing how the role has changed now involves more work. Clerk advised that there is a union.

8. Review of Planning Applications in Buckland Filleigh and adjoining parishes.
8.1 Update on Ruby's Orchard - Clerk read out email from Andy Fenge - My apologies for not replying sooner. I have been to the site and spoken with the owner. They have an exemption granted by The Freedom Camping Club and therefore do not require a change of use to operate as a camp site. There is a small log store which has been converted to provide two showers and a compostable toilet which should have technically required planning permission. I have discussed the matter with the Enforcement manager and as any application would have been likely to have been supported and it was the conversion of a relatively small building it is not considered expedient to take any further action at this stage.
Clerk to email asking - When would the Planning enforcement department enforce if they don't see the need to enforce the conversion at Ruby's Orchard? And why are the owners not being asked to apply for retrospective planning?

8.2 Planning 1/0743/2017/LBC Mr and Mrs D Pluss. Proposal to convert and extend existing outbuildings to form annexe. - No Action Required

8.3 Planning 1/0399/2017/LBC Mr S Bayer, Duck Pool Cottage. Change height of chimney. - No Action Required

9. Footpaths and Roads - Blocked brain up the road from West Heanton Nursing Home. T Bond will report it.

10.Correspondence
10.1 Parish Paths Workshop. Plus other invites and new map. - Clerk looked into the cost of a new parish map it was decided that the one we have is fine.

Clerk read out email from Jamie Hollis Torridge District Council will be carrying out Community Governance Reviews to look at the electoral arrangements of Parish Councils ahead of the 2019 Elections. These reviews take 12 months to complete and require public consultation, and we are therefore looking to start the process for these reviews in October 2017.

The alterations to Parish arrangements that Community Governance Reviews can lead to include; the alteration of boundaries of existing parishes, the abolition of a parish, changes to the electoral arrangements of a parish council (number of Councillors), whether a parish should be formally grouped under a common parish council, and whether two Parish Councils should be merged together.

No Action Required

Clerk read out invite to Parish and Town Council Conference from Lucy Barrow, Highway Services Manager. nearest conference Hatherleigh 7th November. A Saywell asked for the email to be forwarded to him.

Clerk gave details of the Parish Path Partnership Annual Workshop,which came from Ros Davies Public Rights of Way Highways and Traffic management. Nearest is Torrington on 31st October. No Action Required.

T Bond enformed the meeting that a Defibrillator has been fitted at West Heanton Nursing Home. The Nursing Home will be running CPR and Defibrillator training courses on Friday 20th October 4.30pm - 6.30pm and 7pm -9pm

Saturday 18th November 9am - 11am and 11.30am - 1.30pm

Thursday 4th January 4.30pm - 6.30pm and 7pm - 9pm

£5 donation to attend the course.

Chairman asked that a letter of thanks be sent to Chris Caines for all his hard work during his time as Clerk.

11. Matters to be added to the next Agenda

None.

[The meeting closed at 20:30pm]