BUCKLAND FILLEIGH PARISH COUNCIL

Minutes of ANNUAL Meeting

Buckland Filleigh Village Hall

Wednesday 11 May 2016 at 7:30pm

Present: Councillors: A.P.Pett, D.G.Balsdon, A.J.Nethacott, J.Salter.

1. Apologies: T.G.Bond.

2. Election of Officers:

Chairman: Councillor Pett was proposed by Councillor Nethacott and seconded by Councillor Balsdon.

Vice Chairman: Councillor Bond was proposed by Councillor Salter and seconded by Councillor Balsdon.

3. Appointment of Responsible Financial Officer

The Parish Clerk (Gary Fisher) was proposed by Councillor Pett and seconded by Councillor Nethacott. The incoming Parish Clerk (Chris Caines) will be appointed as the RFO at the next Parish Council meeting following the handover from the outgoing Parish Clerk.

4. Financial Report for the year ended 31 March 2016

The Financial Statement was presented by the Parish Clerk, together with the completed Annual Return for the Audit Commission which had been been audited and signed by Pat Kirby on 11th May 2016.

The Financial Statement and the Annual Return were approved by the meeting and signed by the Chairman.

The Parish Clerk also presented a financial summary for the past 4 years:

- Annual expenditure was less than annual income in every year
- Bank balance had increased by £1,500
- Costs were kept to the legal minimum but still represented 45% of expenditure
- £4,000 had been spent on the Newsletter, the Village Hall and other Parish projects.

An Asset Register has been created which contains details for: Salt Spreader, Projector and Screen, Laptop and Metal Briefcase.

[The meeting closed at 7:49pm]